For calendar year 2019, or Beginning _____________ and Ending _______________

If partially OWNER OCCUPIED, please indicate the PERCENT you occupy ______________ and continue below.
*(If the property is 100% Owner Occupied, disregard this form)*

Parcel ID: ____________________________
Alternate Key: ____________________________
Property Class: ____________________________
Neighborhood: ____________________________
Millage Code: ____________________________
Number of Units: ____________________________
(Rooms, mobile homes, apartments, etc.)

**Potential Gross Income (at 100% Occupancy):**
(1.) Gross possible rents @ 100% occupancy
(2.) Actual rental income for the period
(3.) Miscellaneous Income (Attach Breakdown)
(4.) **Effective Gross Income**

**Other Income:**
(5.) Food Sales
(6.) Beverage Sales
(7.) Vending Machine
(8.) Other Like Income
(9.) **Total Other Income**

**Expenses:**
(10.) Utilities (Include Cable)
(11.) Maintenance and Repair (Please, no capital improvements)
(12.) Administrative
(a.) Payroll
(b.) Advertising
(c.) Management Fee
(d.) Other Costs (Attach Breakdown)

**Total Administrative Costs**

(13.) Insurance (Property Insurance for one year only)
(14.) Miscellaneous (Attach Breakdown)
(15.) Services (Examples: Landscape, Trash Removal, Security)
(16.) Reserve for Replacement

**Total Operating Costs**

(17.) **Gross Operating Profit** (for the Real Estate)

(18.) **Real Estate Taxes**
(19.) **Debt Service**

Were any rent concessions offered during 2019?  [ ] Yes  [ ] No  If Yes, please give AMOUNT and DESCRIBE:

__________________________________________________________

__________________________________________________________

Name of Preparer  Firm  Phone