



Larry Bartlett, JD, CFA  
Volusia County Property Appraiser  
**SURROUNDING OWNERS REQUEST FORM**

Clear Form

Surrounding Property Owners: **\$25.00 Pre-Paid Flat Fee** (please allow 5 business days for processing)

**To be completed by Property Owner or Agent**

Tax Parcel Number: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Check one below:

Adjacent only      Radius      Number of feet needed \_\_\_\_\_ (ie. 100, 300, 500 ft)

Owner or Agent Name: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
(Required when information will be sent in electronic format)

Owner or Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Select Desired List:      Printed List (for pick-up)  
   Certified Printed List Required (circle yes, if needed)    **YES**

If picking up a printed list, please check office to pick up from:

DeLand      New Smyrna Beach      Holly Hill      Orange City

OR

Your selection from one of the electronic formats below. If an electronic format is chosen, it will be emailed to the email address you provided above.

Text (Tax Delimited)

Excel (.xls)

Portable Document Format (.pdf)

Dbase (.dbf)

**Please read the disclaimer below and initial.**

**DISCLAIMER:** Volusia County Property Appraiser and staff are constantly working to provide and publish the most current and accurate information possible. No warranties, expressed or implied are provided for the data herein, its use, or its interpretation. No responsibility or liability is assumed for inaccuracies or errors. Please govern yourself accordingly.

Customer Initials: \_\_\_\_\_ Request will not be processed without customer initials.

Received by Staff: \_\_\_\_\_ PA Office: \_\_\_\_\_ Paid? \_\_\_\_\_

Forward Request to:    Kenny Ruegger, Volusia County Property Appraiser's Office  
   123 W. Indiana Ave., Room 102  
   DeLand, FL 32720  
   Phone: 386-822-5720, Fax: 386-740-5179 or Email: [kruegger@volusia.org](mailto:kruegger@volusia.org)