

INCOME AND EXPENSE STATEMENT FOR APARTMENTS

For Year Ended 12/31/2025

Alternate Key: _____ Partial Owner Occupancy: _____ %
 Parcel ID: _____
 Owners Name: _____
 Property Address: _____

	Unit Type	# of Units	Sq. Ft.	Total Sq. Ft.	Avg Monthly Rent	Total Annual Rent
(1)	BR BA					
(2)	BR BA					
(3)	BR BA					
(4)	BR BA					
(5)	BR BA					
(6)	BR BA					
Totals						

2025 Income

1.) Potential Gross Rent (as if 100% occupied)			1
2.) Less Vacancy	<input type="text"/> %		2
3.) Less Collection Loss	<input type="text"/> %		3
4.) Less Concessions	<input type="text"/> %		4
5.) Miscellaneous Income (please explain)	_____		5
6.) EFFECTIVE GROSS INCOME			6

2025 Expenses

7.) Management	<input type="text"/> %		7
8.) Payroll			8
9.) Administrative			9
10.) Marketing			10
11.) Utilities Total			11
a. Electric	<input type="text"/>		
b. Water/Sewer	<input type="text"/>		
c. Cable/Internet	<input type="text"/>		
d. Trash	<input type="text"/>		
e. Telephone	<input type="text"/>		
12.) Building Repairs and Maintenance			12
13.) Grounds Maintenance			13
14.) Insurance (property, not liability)			14
15.) Real Estate Taxes			15
16.) Tangible Personal Property Taxes			16
17.) Reserves for Replacement			17
18.) Other Expenses (please explain)			18
(EXCLUDES mortgage interest, depreciation and amortization)			
19.) Total Operating Expenses			19
20.) NET OPERATING INCOME			20

Other Expenses	
21.) Capital Expenditures	<input type="text"/> 21

Utilities Included in Rent	
22.) Electric	<input type="checkbox"/>
23.) Water	<input type="checkbox"/>
24.) Cable	<input type="checkbox"/>
25.) Internet	<input type="checkbox"/>
26.) Sewer	<input type="checkbox"/>
27.) Telephone	<input type="checkbox"/>
28.) Gas	<input type="checkbox"/>

Submitted by (please print) _____

Telephone # _____

Email _____

Date _____