Instructions for Using the New Search Features
Volusia County Property Appraiser’s Office
How to Perform a Real Property Search by Owner Name

Searching by Owner Name Tips:

Type in the full name or part of the full name (LastName FirstName)

Results will begin to populate the grid as you type.

Do NOT use punctuation

Use the ‘*’ as a wild card to match any string of characters

<table>
<thead>
<tr>
<th>Search Text</th>
<th>Search Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUNTY OF VOLUSIA</td>
<td>COUNTY OF VOLUSIA</td>
</tr>
<tr>
<td>CO OF VOLUSIA</td>
<td>CO OF VOLUSIA, COUNTY OF VOLUSIA, COUNT OF VOLUSIA, COMMUNITY OF VOLUSIA, etc.</td>
</tr>
<tr>
<td>DOE JANE</td>
<td>DOE JANE, DOE JOHN &amp; JANE, DOE JANE &amp; JOHN, Etc.</td>
</tr>
</tbody>
</table>
Volusia County Property Appraiser’s Office
How to Perform a Real Property Search by Location Address

Searching by Location Address Tips:

Street direction is not necessary when searching, but will be used if entered.

If using direction, use either full description or abbreviation, i.e.: W or West, E or East, etc. – the search will function using either.

Use the ‘*’ as a wild card to match any string of characters.

<table>
<thead>
<tr>
<th>Search Text</th>
<th>Search Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 INDIANA</td>
<td>123 E INDIANA AVE and 123 W INDIANA AVE</td>
</tr>
<tr>
<td>123 WEST INDIANA or</td>
<td>123 W INDIANA AVE</td>
</tr>
<tr>
<td>123 W INDIANA</td>
<td></td>
</tr>
<tr>
<td>INDIANA DELAND</td>
<td>All parcels on a street named INDIANA in a city named DELAND</td>
</tr>
</tbody>
</table>
Volusia County Property Appraiser’s Office
Combined Search (Classic Search) – Searching by Short Parcel ID

Searching by Short Parcel ID Tips:
Do NOT use dashes
A wild card ‘*’ is assumed at the end of the search field

<table>
<thead>
<tr>
<th>Search Text</th>
<th>Search Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>7009-03-00-0190</td>
<td>No Results Found <em>(solution: remove the dashes)</em></td>
</tr>
<tr>
<td>700903000190</td>
<td>700903000190</td>
</tr>
<tr>
<td>700903* or 700903</td>
<td>All parcels that begin with 700903</td>
</tr>
<tr>
<td>*0190</td>
<td>All parcels that end with 0190</td>
</tr>
<tr>
<td>7009*000190</td>
<td>All parcels that begin with 7009 and end with 000190</td>
</tr>
</tbody>
</table>
Volusia County Property Appraiser’s Office
Combined Search (Classic Search) – Searching by Alternate Key

**Searching by Alternate Key Tips:**

- Use the '*' as a wild card to match any string of characters
- A wild card '*' is assumed at the end of the search field

<table>
<thead>
<tr>
<th>Search Text</th>
<th>Search Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>2212187</td>
<td>2212187</td>
</tr>
<tr>
<td>221* or 221</td>
<td>All parcels that have an alternate key beginning with 221</td>
</tr>
<tr>
<td>*187</td>
<td>All parcels that have an alternate key that ends with 187</td>
</tr>
<tr>
<td>221*87</td>
<td>All parcels that have an alternate that begins with 221 and ends with 87</td>
</tr>
</tbody>
</table>
**Volusia County Property Appraiser’s Office**

**Combined Search (Classic Search) – Searching by Owner Name**

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**Searching by Owner Name Tips:**

- Type in the full name or part of the full name *(LastName FirstName)*
- Do NOT use punctuation
- Use the ‘*’ as a wild card to match any string of characters
- A wild card is assumed at the end on any string of characters

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**Search Text** | **Search Result**
---|---
COUNTY OF VOLUSIA | COUNTY OF VOLUSIA
CO* OF VOLUSIA | CO OF VOLUSIA, COUNTY OF VOLUSIA, COUNT OF VOLUSIA, COMMUNITY OF VOLUSIA, etc.
* OF VOLUSIA | All parcels that end with ‘OF VOLUSIA’ – i.e. COUNTY OF VOLUSIA, COMMUNITY OF VOLUSIA, etc.
DOE * JANE | DOE JANE, DOE JOHN AND JANE, DOE JANE AND JOHN, etc.
Volusia County Property Appraiser’s Office
Combined Search (Classic Search) – Searching by Location Address

**Searching by Location Address Tips:**

- Use the ‘*’ as a wild card to match any string of characters.
- A wild card is assumed at the end on any string of characters.
- It is best to leave off the street prefix and suffix.

<table>
<thead>
<tr>
<th>Search Text</th>
<th>Search Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>123 W INDIANA AVE DELAND</td>
<td>123 W INDIANA AVE DELAND</td>
</tr>
<tr>
<td>123 INDIANA</td>
<td>123 W INDIANA AVE and 123 E INDIANA AVE</td>
</tr>
<tr>
<td>INDIANA</td>
<td>All parcels with a street name that begins with INDIANA</td>
</tr>
<tr>
<td>INDIANA DELAND</td>
<td>All parcels with a street name that begins with INDIANA in the City of DELAND</td>
</tr>
</tbody>
</table>
Volusia County Property Appraiser’s Office
Sales Search

Sales Search Tips:
Subdivision will allow you to search by subdivision name or number
Street Names will autocomplete as you continue to type
Sale prices less than $100 are considered to be unqualified

1. Select search choice on top
2. Optional - Narrow down criteria by sales date, price, area and property usage
3. Determine which types of sales to search on, All, qualified or sale price based
**Search Result Tips:**

Please note, selecting All results may cause issues with your browser if you have too many results.

Select/deselect individual parcels by clicking on them.

1. Select the number of parcels to display or interact with
2. Selection manager allows you to select/deselect entire the page as well as view parcels once selected
3. Once you have parcels selected, you can export parcel details or create a mailing list
4. Page through search results to view more parcels
Questions or Comments?

Email us at vcpa@volusia.org

or

Call/Visit one of our four office locations

DeLand:
123 W. Indiana Ave
(386) 736-5901

Holly Hill:
921 N. Nova Road
(386) 254-4601

Orange City:
2742-A Enterprise Road
(386) 775-5257

New Smyrna:
113 E. Canal St
(386) 423-3315